

AWARD RECOMMENDATION

Contract Number: 2015121 **Contract Title:** Citizen Request Management System

☐ Bid
 ☒ Proposal
 ☐ Qualifications
 ☐ Sale

Award is recommended to:

Vendor	Amount	Comments
CitySourced, Inc.	\$23690.00	Bid Amount
	\$1303.30	Sales Tax
	\$24993.30	Total Amount

Total Award: 24993 ☒ Annually ☐ 1-Time Contract

☐ **Bid** is the lowest, responsive and responsible bid.

If any bids were deemed non-responsive, please explain on the next page

☒ **Proposal** is the highest scored proposal. ☐ **Proposal** is also the lowest cost

If you are recommending to a vendor other than the highest scored, please attach an explanation or include an explanation in the "Additional Comments" section. Proposals are not always awarded to the lowest cost. This is just for information

☐ **Qualifications** is the highest scored.

If you are recommending to a vendor other than the highest scored, please explain on the next page.

☐ **Sale** is the highest bid

If any bids were deemed non-responsive, please explain on the next page.

Please identify funding source(s):

☐ **Grant Funded**

(Supplemental Information on next page)

Approvals:

1) Submitted by

Date

Stewart Scott

Digitally signed by Stewart Scott
DN: cn=Stewart Scott, o=City of Mesa,
ou=Information Technology,
email=stewart.scott@mesaaz.gov, c=US
Date: 2015.07.08 08:05:41 -0700

2) Purchasing Liaison

Date

3) RC Manager

Date

4) Department Head

Date

5) Buyer

Date

6) Purchasing Administrator

Date

AWARD RECOMMENDATION

Briefly describe the goods or services being purchased and how they will be used by the City:
(this information will be used to create a Council or Administrative Award Report).

Citizen Request Management System

Desired Start Date for Term Contract: June 30, 2015

For Equipment or Vehicles, this is an:

- ☐ Addition
- ☐ Replacement – Please indicate what unit(s) will be replaced, why the unite(s) are being replaced and what will be done with the old unit(s) (include as an attachment if easier).

If only 1 bid was received, do you know why more bidders didn't participate?

Please explain any responses that were deemed "non-responsive".

Are there alternatives to this purchase for the Council to consider?

What are the consequences if the Council postpones or denies this request?

Additional Comments: